

Reservation Form (DEA110411A)
DealFlow Media's IPO Conference 2011

Guest Name: _____	Date of Birth: _____
Passport No. _____	Membership No. _____
Company: _____	Position: _____
Address: _____	E-mail: _____
City: _____	State: _____
Telephone: _____	Fax: _____

SPECIAL REQUEST: Non-smoking King-sized Twin beds

For Double Occupancy: _____

2nd Guest Date of Birth: _____

Name: _____

Passport No. _____ Membership No. _____

ROOM TYPE: (Please tick in box for your choice)

Deluxe Room (single): RMB1300	Deluxe Room (double): RMB1300
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- The above rates are subject to 15% surcharge per person per night
- Room only
- Check in time: 14:00 on the day of arrival
- Check out time: 12:00 noon

AIRPORT PICKUP: (select your choice – please tick)

Mercedes Benz: RMB950 Buick-MPV Multi Purpose Van: RMB900
 Regular Car: RMB550 Do not require

Arrival Date/Time: _____	Departure Date/Time: _____
Arrival Flight No: _____	Departure Date/Time: _____

Note: Airport pick up arrangement is on guaranteed basis and a 100% charge will be levied on No shows

PAYMENT BY: Master Card Amex Visa Diners Club

Credit Card No.:		Expiry Date:		Signature:	
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Reservation Confirmation (For Hotel use only)

Confirmed by: _____	Confirmation Number: _____	Date: _____
Signature	_____	_____

Reservations should be made directly with Grand Millennium Beijing by returning this form to **fax number (86-10) 65309723** or Email to reservations@grandmillenniumbeijing.com. Any reservation request will be subject to rooms' availability basis.

The above credit card number will serve to guarantee the room reservation and authorizes The Grand Millennium Beijing to charge one-night room charge in case of **NO SHOW**.

Our Reservation Department will be re-sending the same form via fax as an acknowledgment and confirmation of the room reservation.

- The individual delegate will make reservations direct to the hotel (by conference reservation form) Guest room must be guaranteed by individual's credit card at time of booking.
- Any reservation cancelled between 72 hours -3 days prior to the arrival date; a penalty equivalent to one night room charge will be applied.
- Any reservation cancelled with in 24 hours prior to the arrival date; a late cancellation charge equivalent to full duration of stay will be applied

PLEASE COMPLETE THIS FORM AND FAX TO RESERVATIONS DEPT. FAX (86-10)65309723 Or Email to Reservation dept. at reservations@grandmillenniumbeijing.com. Sales Contact at Joanna.wu@grandmillenniumbeijing.com

Fortune Plaza No.7 DongSanHuan Middle Road, Chaoyang District, Beijing China 100020. Tel: 86 10 85876888 Fax: 86 10 85876999

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Email: reservations@grandmillenniumbeijing.com

Mainland China Northern Provinces Toll Free 中国北方区免费订房电话: 10 800 650 0558

Mainland China Southern Provinces Toll Free 中国南方区免费订房电话: 10 800 265 2531